



## Laminating Policy

Brosville, Chatham, Gretna, and Mt. Hermon Branches offer laminating services for sizes up to 8.5 x 11.

Laminating Costs: \$1 per sheet, regardless of size

Limit: No more than 5 sheets per person/per day. To let the laminator cool, only 5 sheets will be laminated per hour.

Restrictions - Library cannot laminate: Social Security Cards, Passports, Driver's License, ID Cards, historical documents where the heat could damage the original material, thick textures or materials, legal documents with seals, stamps, or security features.

**The Library is not responsible for damage or loss of materials of the final condition of processed materials. No refunds will be issued.**