

Pittsylvania County Public Library

24 Military Drive, Chatham VA 24531

(434) 432-3271

Gifts and Donations

The Pittsylvania County Public Library welcomes gifts and donations from individuals and groups. Gifts of books and other materials are accepted in accordance with our Book Donation Policy and the understanding that the library may make whatever use of the material it feels appropriate. Gifts are considered for addition to the collection by the same criteria applied to items purchased in accordance with our Collection Development Policy. Items given as gifts and not needed in the collection will be sold by the Friends of the Library (a 501(c)3 nonprofit organization) to benefit the library. We appreciate your support for the library.

This signed and dated form serves as your receipt for tax purposes.

Date: _____ Staff Member Accepting Gift: _____

Donor's Name: _____

Address: _____
Street, City, Zip Code

Description of donation (number and type of books, etc.):

_____ Hardback books

_____ Paperback books

_____ DVDs

_____ Other (please detail):

I accept the Pittsylvania County Public Library's policy for the acceptance of gift materials.

Donor's Signature

Friends of the Pittsylvania County Public Library is a nonprofit organization under Internal Revenue Code Section 501(c)3. Your donation is tax deductible to the extent allowed by law. For your benefit and as required by law, we state that the Friends of the Pittsylvania County Public Library did not provide any goods or services in consideration, in whole or part, for this contribution.

Staff: Provide a copy of the completed form to the Library Director