

Building Emergencies

The Branch Manager is the contact person and responsible party for a building emergency. When the Branch Manager is not in the building, the Assistant Branch Manager is the contact person. If neither is in the building, contact should be made with the administrative assistant at the main library, or with the library director. The contact order varies from this at the main library; see the list below.

If the problem involves personal safety of staff or patrons: Call 911 anytime!

If the problem involves damage or potential damage to the building or its systems (electricity, plumbing, locks, leaks, etc.) contact Darrell Dalton in the county's Building and Grounds Department at 432-1768. If Darrell is not available, an alternate number is 250-5564. Once contact has been made and the problem explained, the county personnel will take it from there.

It is never inappropriate to contact the Library Director if other persons are not available; contact numbers for Lisa Tuite are 434-432-3271 or 434-548-9600.

Branch Order of contact:

Brosville/Cascade:

1. Jonathan Chaney—Branch Manager—phone 276-224-2165
2. Kimberly Matthews—Assistant Branch Manager—phone 276-806-8232

Gretna:

1. Adrian Badgett—Branch Manager—phone 434-429-2846 [cell] or 434-857-6500 [home]
2. Jeanette Short—Assistant Branch Manager—phone 434-710-2822 [cell] or 434-656-3026 [home]

Mt. Hermon:

1. Beth Marsh—Branch Manager—phone 434-251-6975
2. Angela Longerbeam—Assistant Branch Manager—phone 434-441-2252

Chatham:

1. Jennifer Arthur—Branch Manager—phone 434-944-8288
2. Barbara Roberts—Bookkeeper/Administrative Assistant--phone 908-343-9411
3. Evening staff member: Rebecca Westfall—phone 276-793-8146

Bookmobile:

1. Myrna Herndon—Outreach Coordinator—phone 434-724-7233
2. Kathi Toluba—Bookmobile Driver—phone 747-535-9977

History Research Center and Library:

1. Ron Francis— Branch Manager—phone 434-836-3616
2. Katie Reynolds—Assistant Branch Manager—phone 434-833-3724

Approved by Board of Trustees, June, 2013; amended September 2015; amended March 2017