

Gates Lab

Welcome to the Gates Lab! Our lab was provided to us with funding from the Bill & Melinda Gates Foundation and the Library of Virginia's "Infopowering the Commonwealth" program. Please follow these guidelines to ensure fair and equal access for all library users.

- Users of the Internet must comply with the Internet Acceptable Use Policy for the Pittsylvania County Public Library system; it is available at any service desk in the library. Inappropriate use of the library's computers will not be tolerated.
- In order to use the computers in the library, you must have a valid and fine-free Pittsylvania County Public Library card. Users are allowed to pay one-half of an outstanding fine and use the computers one time; no further use is permitted until the outstanding balance is paid. If you are from outside our service area, ask about a courtesy card. Library cards are issued at the circulation desk.
- Visitors must sign in with the lab attendant or circulation desk to get a courtesy card. There is a thirty-minute time limit when others are waiting.
- The maximum number of users at each computer is two (2).
- Users may not tamper with or reconfigure equipment, software, or data belonging to the Library or other users.
- Users may download files from the Internet or save files from the word processing and spreadsheet applications. Use of a thumb drive to save work is encouraged.
- Headphones must be used for any applications or web sites with sound. The library encourages patrons to use their own headphones. Users may also purchase ear-bud-type headphones for \$1.00 at the circulation desk [depending on availability]. Users may print at a cost of 10 cents per page for black ink copies; color copies are 25 cents; the first five black and white pages are free.
- Attendants can help users start programs and do minor troubleshooting, but cannot provide tutoring or intensive hands-on assistance. If you have questions or difficulties, please feel free to ask the attendant on duty.
- The lab is open to the public whenever the library is open, except when it is being used for training sessions or during maintenance operations. The lab will close 15 minutes before the rest of the library.

Approved November 14, 2005; Revised and approved by Board of Trustees April 20, 2009; Revision approved November, 2012.